

Policy

1. **Purpose:** The archiving policy of the Rokhan Medical Science Journal aims to ensure the long-term preservation and accessibility of published scholarly content for future reference, research, and scholarly discourse.
2. **Scope:** This policy applies to all content published in the Rokhan Medical Science Journal, including but not limited to research articles, reviews, editorials, and supplementary materials.
3. **Archiving Procedures:**
 - The Rokhan Medical Science Journal employs digital archiving methods to preserve published content.
 - Published articles are archived on the journal's website in perpetuity, ensuring continuous access to the scholarly community and the public.
 - Additionally, the journal collaborates with reputable third-party archival services and databases to further ensure the preservation and accessibility of its content.
 - The journal employs industry-standard metadata practices to facilitate indexing and discovery of archived content by search engines, databases, and academic repositories.
4. **Accessibility:**
 - The archived content of the Rokhan Medical Science Journal is freely accessible to readers worldwide, fostering knowledge dissemination and scholarly exchange.
 - Access to archived content is provided without any subscription or paywall barriers, aligning with the principles of open access and academic inclusivity.
5. **Version Control:**
 - The journal maintains version control of archived content to accurately reflect the scholarly record and any subsequent updates or corrections made to published articles.
 - Changes to archived content, such as corrections or retractions, are clearly documented and accompanied by explanatory notes to maintain transparency and scholarly integrity.
6. **Data Preservation:**
 - In addition to textual content, the Rokhan Medical Science Journal ensures the preservation of supplementary materials, datasets, and other digital assets associated with published articles.

- Special care is taken to preserve the integrity and authenticity of data, adhering to best practices in data management and stewardship.

7. Compliance:

The archiving policy of the Rokhan Medical Science Journal complies with relevant organization standards, best practices, and guidelines established by organizations such as the Committee on Publication Ethics (COPE), the International Committee of Medical Journal Editors (ICMJE), and the Directory of Open Access Journals (DOAJ).

8. Periodic Review:

This archiving policy is subject to periodic review and may be updated as necessary to incorporate advancements in archiving technologies, changes in scholarly publishing practices, or emerging regulatory requirements.

Plagiarism and AI-Generated Content Policy

Rokhan Medical Science Journal (RMSJ) is committed to maintaining the highest ethical standards in academic publishing. All authors submitting to RMSJ must ensure the originality of their work and must not engage in any form of plagiarism, including plagiarism facilitated by artificial intelligence (AI) tools. To maintain the integrity of our journal and ensure the originality of published work, we have implemented the following plagiarism policy:

1. Definition of Plagiarism:

Plagiarism is defined as the act of using someone else's ideas, words, or work without proper acknowledgment or permission and presenting them as one's own. This includes, but is not limited to, copying verbatim text from another source without quotation marks or proper citation, paraphrasing someone else's work without appropriate attribution, and self-plagiarism (reusing significant portions of one's own previously published work without citation).

2. Plagiarism Detection:

All submissions to Rokhan Medical Science Journal undergo a rigorous peer review process, during which our editorial team utilizes plagiarism detection software to screen for potential instances of plagiarism. This policy will outline appropriate actions for authors found to have engaged in plagiarism.

3. Actions Against Plagiarism:

When we detect plagiarism in a submitted manuscript, we will take the following actions:

- Immediate Rejection: The manuscript will be immediately rejected, and the authors will be notified of the reasons for rejection.
- Notification: The authors' institution(s) and funding agencies, if applicable, will be notified of the plagiarism incident.
- Blacklisting: Authors who have been found to have engaged in plagiarism may be blacklisted from submitting future manuscripts to Rokhan Medical Science Journal.
- Retraction: If plagiarism is discovered in a published article, the article will be retracted from the journal, and a notice of retraction will be published prominently on the journal's website.

4. Author Responsibility:

Authors are responsible for ensuring the originality of their submitted work and for properly citing sources when using the work of others. Authors must also avoid self-plagiarism by disclosing any overlap with their previously published work and providing proper citations as necessary.

5. Editorial Responsibility:

The editorial team of Rokhan Medical Science Journal is committed to upholding the principles of academic integrity and will diligently investigate any allegations of plagiarism. Editors will make fair and impartial decisions based on the evidence presented.

2. AI Plagiarism and AI-Generated Content Policy

2.1 Use of AI Tools

RMSJ acknowledges the growing use of AI tools (e.g., ChatGPT, Bard, GrammarlyGO, etc.) in research and writing. While these tools may assist in grammar correction or language refinement, their use must be transparent, ethical, and limited to non-intellectual content creation.

2.2 Prohibited Practices

The following are **strictly prohibited**:

- Submitting content **entirely or substantially written** by AI tools as original human-authored research.
- Using AI to fabricate or manipulate data, images, citations, or experimental results.
- Copying AI-generated content without proper attribution, which may constitute **AI plagiarism**.

2.3 Acceptable Use of AI Tools

AI tools may be used for:

- **Language polishing** (e.g., grammar correction, sentence restructuring).
- **Reference management** (e.g., formatting citations).
- **Assistance in idea organization**, as long as all content is critically reviewed and authored by the researchers.

2.4 Disclosure Requirement

Authors must disclose any use of AI tools in the **Acknowledgments** or **Methods** section of the manuscript. For example:

"The authors used [AI tool name] to improve language and grammar during manuscript preparation. All content was reviewed and finalized by the authors."

2.5 AI Detection and Screening

RMSJ may use AI-content detection tools and editorial judgment to evaluate submissions for AI-generated content. Suspected misuse will be investigated, and the same penalties for plagiarism will apply.

3. Responsibilities of Authors

Authors must:

- Submit only original work.
- Appropriately cite all sources, whether human-written or AI-generated.
- Declare any assistance from AI tools.
- Ensure that no part of the manuscript is generated without critical human oversight.

Withdrawal Policy

1. **Withdrawal Requests:** Authors may request withdrawal of their manuscript submitted to Rokhan Medical Science Journal under certain circumstances.
2. **Acceptable Grounds for Withdrawal:** Withdrawal requests will be considered under the following conditions:
 - The manuscript is found to contain significant errors that cannot be corrected through a Amendment.
 - There is evidence of plagiarism or unethical research practices.
 - The manuscript is under review for publication elsewhere simultaneously.
 - The authors request withdrawal due to personal or professional reasons, provided it does not conflict with the journal's policies.

3. **Withdrawal Procedure:** Authors wishing to withdraw their manuscript must submit a formal request to the editorial office of Rokhan Medical Science Journal. The request should include:
 - Manuscript title
 - Corresponding author's name
 - Reason for withdrawal
4. **Editorial Review:** Upon receipt of a withdrawal request, the editorial office will review the request and assess its validity based on the provided reason and the journal's policies.
5. **Decision and Notification:** The editorial decision regarding withdrawal will be communicated to the corresponding author within a reasonable timeframe. If the withdrawal request is approved, the manuscript will be officially withdrawn from consideration for publication in Rokhan Medical Science Journal.
6. **Public Notification:** Withdrawn manuscripts will be marked accordingly in the journal's records, and a notice of withdrawal may be published in the journal, indicating the reason for withdrawal if deemed necessary by the editorial board.
7. **Ethical Considerations:** Rokhan Medical Science Journal upholds the highest standards of publication ethics and integrity. Withdrawal requests will be handled in accordance with ethical guidelines, ensuring fairness and transparency in the process.

Peer Review Policy

1. **Objective of Peer Review:** The primary objective of peer review in the "Rokhan Medical Science Journal" is to ensure the publication of high-quality, original research articles, reviews, and other scholarly works in the field of neurological and medical sciences. Peer review serves to uphold the integrity and credibility of the journal by evaluating the scientific validity, originality, and significance of submitted manuscripts.
2. **Peer Review Process:** Upon submission, all manuscripts undergo a rigorous peer review process conducted by experts in the relevant fields of neurological and medical sciences. The review process is double-blinded, ensuring anonymity for both the authors and the reviewers. Reviewers are selected based on their expertise, experience, and scholarly contributions in the subject matter of the submitted manuscript.
3. **Reviewer Selection:** Reviewers are selected based on their expertise, experience, and scholarly contributions in the subject matter of the submitted manuscript. The editorial

board of the journal maintains a database of qualified reviewers and may also seek recommendations from authors, editorial board members, and other experts in the field.

4. **Reviewer Responsibilities:** Reviewers are expected to provide constructive, objective, and timely feedback on the scholarly merits of the manuscript. Reviewers should evaluate the originality, significance, methodology, data interpretation, and overall quality of the research presented in the manuscript. Reviewers are also encouraged to identify any ethical concerns or conflicts of interest that may arise during the review process.
5. **Confidentiality:** Reviewers are required to maintain the confidentiality of the peer review process and refrain from disclosing any details about the manuscript or the review process to unauthorized individuals. Reviewers should not use or distribute the manuscript for personal or professional gain.
6. **Peer Review Criteria:** The peer review process evaluates manuscripts based on the following criteria:
 - Scientific Validity: Is the research scientifically sound and based on robust methodology?
 - Originality: Does the manuscript present novel findings or insights that contribute to the advancement of knowledge in the field?
 - Significance: Are the results significant and relevant to the field of neurological and medical sciences?
 - Clarity and Coherence: Is the manuscript well-written, organized, and presented in a clear and coherent manner?
7. **Decision Making:** Based on the feedback provided by the reviewers, the editor-in-chief and the editorial board make a final decision regarding the acceptance, revision, or rejection of the manuscript. Authors are notified of the decision along with the reviewers' comments and suggestions for improvement, if applicable.
8. **Appeals Process:** Authors who disagree with the decision made during the peer review process may appeal the decision by providing a detailed rebuttal to the editor-in-chief. The appeal will be reviewed by the editorial board, and a final decision will be communicated to the authors.

Publication Ethics Statement

Rokhan Medical Science Journal (RMSJ) is committed to upholding the highest standards of publication ethics and takes all possible measures against publication malpractice. Our policies are guided by the principles of integrity, transparency, and accountability in scientific research and dissemination. This statement outlines the ethical responsibilities of all parties involved in the publication process: editors, authors, peer reviewers, and the publisher.

Duties of Authors

- **Originality and Plagiarism:** Authors must ensure that their work is original and free from plagiarism. All sources must be properly cited and acknowledged. Plagiarism in any form constitutes unethical publishing behavior and is unacceptable.
- **Data Integrity:** Authors must present accurate data and results. Fabrication, falsification, or selective reporting of data is strictly prohibited.
- **Multiple Submissions:** Manuscripts submitted to RMSJ must not be under consideration elsewhere or previously published in whole or in part in another journal.
- **Authorship:** All listed authors must have made a significant contribution to the research and approve the final manuscript. The inclusion of guest authors is not permitted.
- **Conflict of Interest:** Authors must disclose any financial or other conflicts of interest that could influence the results or interpretation of their manuscript.
- **Ethical Approvals:** Research involving human participants or animals must comply with international ethical standards and be approved by relevant institutional review boards or ethics committees.

2. Duties of Editors

- **Fair Review:** Editors evaluate manuscripts based solely on academic merit, regardless of the authors' race, gender, institutional affiliation, or political beliefs.
- **Confidentiality:** Editors must not disclose any information about a submitted manuscript to anyone other than the corresponding author, reviewers, and the publisher.
- **Decision-Making:** The editor-in-chief has full authority over the editorial content and the timing of publication. Decisions must be based on the manuscript's quality, relevance, and alignment with the journal's scope.
- **Conflict of Interest:** Editors must recuse themselves from handling manuscripts in which they have conflicts of interest and delegate responsibility to other editorial board members.

- **Addressing Misconduct:** Editors will take reasonable steps to identify and prevent publication misconduct and respond appropriately when such concerns are raised.

3. Duties of Peer Reviewers

- **Confidentiality:** All manuscripts received for review must be treated as confidential documents.
- **Objectivity:** Reviews should be conducted objectively and constructively, without personal criticism of the author.
- **Timeliness:** Reviewers should respond promptly and notify the editorial office if they are unable to complete the review within the agreed timeframe.
- **Acknowledgment of Sources:** Reviewers should identify relevant published work not cited by the authors and report any potential plagiarism or ethical concerns to the editor.
- **Conflict of Interest:** Reviewers should decline to review manuscripts in which they have conflicts of interest.